

Schedule of Services, Vasectomy Doctor

Purpose: To provide safe and appropriate clinical care for clients undergoing vasectomy and associated care. To follow all reasonable instructions which fall within the scope of MSI's Doctor's Agreement, including ad hoc requests, utilising the skill, knowledge and judgement available to the practitioner, accorded by their professional status. This includes an obligation to treat all clients, irrespective of who provided previous care, and to implement the specific techniques and procedures developed by MSI.

Millions of the world's poorest and most vulnerable women trust Marie Stopes International to provide them with quality sexual and reproductive health care. We have been delivering contraception, safe abortion, and mother and baby care for over thirty years and work in 42 countries around the world. By providing high quality services where they are needed the most, we prevent unnecessary deaths and make a sustainable impact on the lives of millions of people every year.

It is a requirement that the provider of services must fully comply with, promote and live **MSI Core Values**:

mission driven	customer focused	results orientated	pioneering	sustainable	people centered
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Key Services	Measure
<p>Principle Services</p> <ul style="list-style-type: none"> Undertake routine occasional consultation and regular treatment sessions as required across the UK, both as part of a schedule and on an ad hoc basis, in accordance with the attached outline. Provide occasional medical support to groups and individuals in the UK to ensure standardisation of clinical practice across the board and that high standards are achieved and maintained. This may include undertaking clinical audits, training and other monitoring and advisory activities. Take part in research programmes as appropriate Provide ad hoc information, correspondence or reports as required Maintain professional registration, and own person and professional knowledge and skills. Provide evidence on renewal and as requested of: <ul style="list-style-type: none"> Full GMC registration and a licence to practice Professional indemnity Continuous professional development Current Intermediate Life Support certification Any other reasonable duties, as requested by the Director of UK & Western Europe; Regional Manager; Operations Manager; Clinical Operations Manager; Head of Specialist Services or Specialist Service Lead 	<ul style="list-style-type: none"> Sessional frequency audit Reports, peer review results, training and competency notes Feedback and results from research Review of required information Up to date evidence of GMC, indemnity and training certificates Required outcomes
<p>Pre-Operative Care</p> <ul style="list-style-type: none"> Ensure that all clinical records have been completed to a satisfactory standard. This includes the updating and maintenance of computerised/paper clinical records for clients Greet the client and discuss the procedure and surrounding issues sufficiently to confirm the practitioner's decision to proceed Provide all care necessary to ensure client safety at operation 	<ul style="list-style-type: none"> Ensure the records are fully completed in a clear and accurate manner. Ensure the client is fully informed and understands all aspects of the consent form. Client receives evidenced based care in a safe environment provided by competent clinician

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<p>Procedure</p> <ul style="list-style-type: none"> • Within conditions agreed with MSI (taking account of medical history, physical characteristics and risk assessment), perform vasectomy for clients referred and counselled by MSI • Undertake the procedure according to the relevant process description and procedure, using the equipment and techniques made available by MSI. 	<ul style="list-style-type: none"> • All clients are risk assessed prior to performing procedure • Adheres to MSI clinical care policies
<p>Post-operative care</p> <ul style="list-style-type: none"> • See any client who is experiencing post-operative difficulties, irrespective of who performed the initial surgery • Initiate appropriate remedial treatment 	<ul style="list-style-type: none"> • Clients receive adequate post op follow up and advice is available at all times • Post operative care is delivered in an effective and appropriate manner
<p>Further care</p> <ul style="list-style-type: none"> • Carry out any and all emergency procedures deemed appropriate at the time and using professional judgement to determine and appropriate course of action • Take an active role in facilitating referral to a NHS hospital if the situation dictates that necessary • Seek advice from colleagues as appropriate (additional on-call cover provided, hospital arrangements for referral and consultation made available) 	<ul style="list-style-type: none"> • Adherence to MSI handling emergencies procedure. Client receive safe effective care • Adherence to MSI transfer policy • Adherence to MSI transfer policy
<p>Administration</p> <ul style="list-style-type: none"> • Completion of all documentation relating to the client, including but not exclusively: <ul style="list-style-type: none"> • All relevant sections of computerised and paper client notes, as directed by the Clinical Operations Manager / Operations Manager • All sample bottles and request forms / lists • Relevant referral documentation where this client is being referred for additional investigation / treatment 	<ul style="list-style-type: none"> • Ensure accurate and compliant completion of documentation
<p>General</p> <ul style="list-style-type: none"> • Any concerns about medical practice or clinical safety should be communicated, in writing, to the relevant Centre Manager(s) promptly (incorporating detailed background for suggestion and relevant research references as appropriate) • Any suggestions for improvements in clinical services to clients should be communicated in the same manner as above • Ensure that professional skills and knowledge are maintained to a high standard and adhere to GMC and Royal Collage practice requirements. • Provide evidence to MSI of renewed membership with the GMC and professional indemnity with the MPS / MDU and BANSV membership 	<ul style="list-style-type: none"> • Ensure timely, informative and accurate communication • Ensure timely, informative and accurate communication • Ensure that you take part in regular peer reviews and appraisal • Take responsibility for updating and informing People and Development

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- Attend training and development activities as required, including regular life support training, safeguarding providing evidence where training is undertaken outside of MSI
- Provide MSI with appraisal documentation from work undertaken outside of MSI
- Take responsibility for ensuring all mandatory training is completed annually
- Ensure this is submitted to People and Development on an annual basis